

**How the Virginia Regulatory Town Hall website ([www.townhall.virginia.gov](http://www.townhall.virginia.gov)) has been modified to implement the small business legislation (Chapter 619 and 682, 2005 Virginia Acts of Assembly):**

When a DPB economist uploads his economic impact analysis (EIA) on the Town Hall in connection to a proposed/fast-track regulation, he will check “yes” or “no” where it says (as indicated on the “Edit EIA Information” page below),

**Adverse effect on small business?    Yes    No**

In addition, the economist may add a brief comment explaining the reason(s) why the regulatory proposal may have an adverse effect on small businesses. This comment will be forwarded to JCAR (along with other regulatory information) if it is determined that a regulatory action may have an adverse effect on small businesses.

The screenshot shows a web browser window displaying the 'Edit EIA Information' page on the Virginia Regulatory Town Hall website. The page has a purple sidebar on the left with navigation links and a main content area with a yellow background. The sidebar includes sections for 'Find a regulation by' (with links to Subject/Title, Secretariat, Agency, Board, and Search form), 'Regulatory changes' (with links to Now in progress, Open for comment, Required by VA law, and Requested by public), 'Meetings' (with links to Future and Past meeting minutes), and 'Agency functions' (with a dropdown menu and a 'GO' button). At the bottom of the sidebar are links for 'Log off' and 'Hide Menu', and a session ID 'Session.PublicUserID: -1'. The main content area is titled 'Edit EIA Information' and contains a form with the following fields: 'DPB Stage Information' (Action title: New regulation (1419/3318)), 'Completion Date' (11/16/2005), 'Adverse effect on small business?' (radio buttons for Yes and No, with 'No' selected), 'Brief Comment' (text area with 'This is a test'), 'DPB Economist' (dropdown menu with 'Bob Griffis'), 'Economic Impact Analysis' (text area with a 'Browse...' button and 'Current Value: EIA\_VDH\_3318\_v1.pdf'), and 'DPB Analyst' (dropdown menu with 'Rebecca Rowland'). A 'Save Changes' button is at the bottom of the form. The browser's address bar shows 'Internet'.

Virginia Regulatory  
**Town Hall**

**Edit EIA Information**

**Find a regulation by**

- Subject/Title
- Secretariat
- Agency
- Board
- Search form

**Regulatory changes**

- Now in progress
- Open for comment
- Required by VA law
- Requested by public

**Meetings**

- Future
- Past meeting minutes

**Agency functions**

.....

**GO**

Log off

Hide Menu

Session.PublicUserID:  
-1

**DPB Stage Information**

**Action title** New regulation (1419/3318)

**Completion Date** 11/16/2005

**Adverse effect on small business?** Yes ☐ No ☒

**Brief Comment**

This is a test

**DPB Economist** Bob Griffis

**Economic Impact Analysis**

Browse...

Current Value: [EIA\\_VDH\\_3318\\_v1.pdf](#)

**DPB Analyst** Rebecca Rowland

**Save Changes**

Internet

If the regulatory action may have an adverse effect on small businesses, DPB will inform the agency directly, however, this information will also be available on the “Stage Information” page of the Town Hall (near the bottom) so that an agency knows that, as the regulatory proposal is currently drafted, JCAR will be notified when the proposed/fast-track regulatory stage is submitted electronically to the Virginia Registrar.

**Virginia Regulatory Town Hall**

**Find a regulation by**

- Subject/Title
- Secretariat
- Agency
- Board
- Search form

**Regulatory changes**

- Now in progress
- Open for comment
- Required by VA law
- Requested by public

**Meetings**

- Future
- Past meeting minutes

**Agency functions**

.....

**GO**

- Log off

☒ Hide Menu

Session.PublicUserID: -1

## Stage Information

**Agency** Department of Health

**Board** State Board of Health

**Regulation** Regulations for Bedding and Upholstered Furniture Inspection Program (12 VAC 5-125)

[Return to action](#) [Transmittal form](#) [Edit stage](#) [Add meeting](#)

Stage Information	
Action title	New regulation
Stage	Proposed
Action ID/Stage ID	1419/3318
Date submitted to AG	8/4/2005
Date submitted to DPB	8/30/2005
Date submitted to Registrar	Not submitted
Identical to Emergency? Submission	No
Material incorporated by reference?	No
Comment period	
EIA completion date	11/16/2005
Adverse Effect on Small Business	Yes. Upon submission the Registrar, JCAR will be notified. Analyst Comment: This is a test

Internet

At the time the agency submits the proposed/fast-track regulatory stage to the Registrar for publication, the agency will again receive notice that JCAR will be notified. Specifically, it will say at the bottom of the “Submit to Registrar” page: “In accordance with legislative requirements, DPB will notify JCAR by email that this regulatory action affects small businesses.”

The screenshot shows a Microsoft Internet Explorer window titled "Submit to Registrar - Microsoft Internet Explorer". The address bar displays the URL: <http://159.169.223.239/townhall/Utils/Registrar.cfm?vMenu=0&Vac=158&Chapter=125&Action=1419&Stage=3318>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar contains icons for Back, Forward, Stop, Home, Search, Favorites, and other standard browser functions. Below the toolbar, there are links to Adobe, Yahoo!, and a Search Web button. The main content area is titled "Submit to Registrar" and contains the following information:

- Agency:** Department of Health
- Board:** State Board of Health
- Regulation:** Regulations for Bedding and Upholstered Furniture Inspection Program (12 VAC 5-125)

Below this information is a section titled "Register Information" with three input fields:

- Register Date:
- Register Volume:
- Register Issue:

Below the input fields is a link: [Click here](#) to view the *Register* publication schedule. Then click on the **Back** button on your browser to return to this page.

Below the link is a question: "Activate forum for Town Hall to receive public comments during the comment period?" with two radio buttons: ☒ Yes and ☐ No.

At the bottom of the form is a text box containing the message: "In accordance with legislative requirements, DPB will notify JCAR by email that this regulation affects small businesses."

Below the text box is a "Submit" button.

The browser's status bar at the bottom shows "Done" and "Internet".

At the moment the agency submits the regulatory package to the Registrar for publication, the Town Hall will automatically send email notification to JCAR (through Elizabeth A. Palen at [epalen@leg.state.va.us](mailto:epalen@leg.state.va.us)). The format of this email will be similar to the following:

The Department of Health has submitted a regulation for publication in the Virginia Register. DPB has concluded that this regulation may have an adverse effect on small businesses.

[Economist's comment] This is a test.

Please see DPB's Economic Impact Analysis Document for more information. ([Link to Stage Information and Documents](#))

BOARD NAME: State Board of Health

SECRETARIAT: Health and Human Resources

VAC NUMBER: 12 VAC 5-125

CHAPTER TITLE: Regulations for Bedding and Upholstered Furniture Inspection Program

ACTION TITLE: New regulation

STAGE: Proposed

DATE SUBMITTED: 12/12/2005

\*It is possible that, at some point after the publication of the proposed stage, a rulemaking body could make new significant changes to a regulatory proposal that would have an adverse impact on small businesses. DPB will also notify JCAR in these cases.